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**Advisory Committee for the South Carolina Building Code Council, Loss Mitigation Grant Program and South Carolina Comprehensive Hurricane Damage Mitigation Grant Program**

**Location: Independent Insurance Agents and Brokers of SC, 800 Gracern Road, Columbia SC 29210**

**Meeting Minutes**

**March 16, 2011**

**Call to order:**

Ann Roberson called the meeting to order at 2:00 p.m. The following committee members were in attendance: Allison Dean Love, Carl Simmons, Ed West, Emily Dziuban, Gary Mason, Gary Wiggins and Todd Hiott. Frank Sheppard, William Starnes and Jon Boettcher assigned their proxies to Ann Roberson.

**Approval of February 16, 2011 Minutes:**

Mrs. Roberson asked if there were any additional comments or remarks concerning last month's meeting. Allison Dean Love made the motion to approve the minutes and Todd Hiott seconded the motion. The motion carried and minutes were accepted.

**Review of Applications:**

Mrs. Roberson stated the Subcommittee met the Monday prior to the Advisory Committee Meeting and there were some questions but staff resolved their concerns prior to the full committee meeting. Mr. Hiott noted that application 2115 had a typo regarding the value of the home. Ms. Brunson checked the file and it was confirmed the value to be \$113,500 instead of \$ 13,500. Carl Simmons made a motion to move forward by adopting the synopsis before the committee and Todd Hiott seconded. The motion carried approving the synopsis as presented.

### **Old Business:**

The SC Safe Home contractors and inspectors “make-up” meeting was held February 24, 2011 and Mike Rimoldi from FLASH came and offered the training. Ms. Brunson stated 13 people attended. One (1) person certified as a contractor and inspector, seven (7) inspectors and five (5) contractors. Ms. Brunson added that two (2) contractors did not return after break therefore they did not attend the entire mandatory meeting. A letter was sent to these two individuals making them aware that their names will not be included in the list of certified contractors and inspectors and that they could no longer participate in the SC Safe Home program. Out of all that let Ms. Brunson know they would attend, only one other did not come to the meeting. This individual was also sent a letter. Mr. Hiott asked the names of those contractors and inspectors and Mr. Brunson supplied the following: Beau Kern, Kyle Kern and Anthony Valvo. Those that did attend the meeting are now listed on our website and included in our updated information provided to homeowners.

We have had about 38 contractors and/or inspectors express interest in joining the program. Ms. Brunson has received emails and phone calls making a total of 21 contractors and 17 inspectors interested in testing to work with SC Safe Home. A training event is scheduled for May 19th and 20<sup>th</sup> in Charleston at the Hyatt Hotel Downtown for those interested in working with the program.

### **New Business:**

Ms. Roberson explained that staff is working to put the entire reimbursement process online. Once completed, this process will allow the contractors to send everything electronically, including signed paper work and photographs. This will eliminate a lot of the hard documents we receive and should speed the reimbursement process while making it run more efficiently.

Ms. Roberson asked for feedback regarding the idea of holding the Advisory Committee Meeting online. *Gotomeetings.com* is a convenient method for having members call in while viewing all documentation from their desktops. Since we are unable to reimburse for travel these may allow the process to become more economical. Ms. Love stated that she has used it for other committees and it seems to work really well.

Ms. Roberson asked if the members knew of any other hurricane events that will be taking place soon. Mr. Simmons added that there will be an event in the Seabrook/Kiawah area and he will send a list to us for more information.

Ms. Roberson and Ms. Brunson are working with Lamar Advertising to apply for SC outdoor Advertiser Association funds to develop and implement a coastal billboard media campaign in the coastal area to help spread interest in the program. One of the interesting aspects with this

campaign is the opportunity we have to change the message for each board depending on the location.

Ms. Love mentioned an event that will be held at IBHS next Thursday, March 24<sup>th</sup>. The demonstration will be a wildfire exercise and will begin at 2:00 p.m. The event will be carried by numerous media outlets Thursday morning. The roofs of the homes being used in the testing will differ from asphalt, clay tiles and wood materials.

There being no additional information to discuss at that time, a motion to adjourn was made by Emily Dziuban.

The meeting concluded at 2:21 p.m. Mrs. Roberson announced the next meeting date will be April 20, 2011.

Respectfully submitted,

Casey Brunson

DRAFT