



Advisory Committee for the South Carolina Building Codes Council, Loss Mitigation Grant Program and South Carolina Comprehensive Hurricane Damage Mitigation Grant Program

Location: Independent Insurance Agents and Brokers of SC  
800 Gracern Road, Columbia, SC 29210

December 7, 2011

Meeting Minutes

Call to Order:

Ann Roberson called the meeting to order at 2:04 p.m. The following committee members were in attendance: Allison Dean Love, Bruce White, Carl Simmons, Frank Hodge, Gary Wiggins and Ann Roberson. The following members submitted proxy's in their absence: Ed West, Emily Dziuban, Frank Sheppard, Jon Boettcher, Dr. Scott Schiff, Timothy Reinhold, Todd Hiott and William Starnes.

Approval of October 19, 2011 Minutes:

Ms. Roberson asked if there were any additional comments, remarks, or suggestions concerning the minutes. A motion was made by Mr. Simmons to accept the minutes, Ms. Love seconded the motion; the motion carried and the minutes were accepted.

Review of Applications:

Ms. Roberson explained the synopsis before them included projects from both November and December, because we were unable to hold a November meeting due to attendance. The Applications Review Subcommittee previously reviewed the synopsis and made comments. They expressed concern with application numbers 1233 and 2004. Regarding application number 1233, Ms. Roberson recalled to the committee their earlier conversations regarding an individual contractor that has been discussed and that the subcommittee recommended this application be held until staff receives further information regarding outstanding circumstances with this contractor. She again explained that the homeowner did not wish to select another contractor and therefore this application must be withheld until the issues with the selected contractor are resolved. Regarding Application 2044, Ms. Roberson explained that some members expressed concerns regarding the applicant's qualifications for opening protection as the home was constructed in 2010. The cited testing submitted for the proposed materials was questioned. Mr. Simmons recommended the staff get additional information on the testing for the materials that will be used.

The Advisory Committee then reviewed the remaining applications listed on the synopsis. Following a discussion, Mr. Simmons made a motion to award the applications on the synopsis except for application #1233 and #2004, Mr. Hodge seconded the motion. The motion carried and the synopsis was approved as amended.

Old Business:

Ms. Roberson explained that the Annual Meeting was held in November for all of the current contractors and inspectors. She explained that there was a slight glitch with the arrangements as key note speaker came down with the flu and was told by his physician he would be unable to fly from Florida. Due to the advancement of technology, Casey arranged and set up with the hotel, a Skype connection that enabled the speaker to make his presentation and also field a question and answer session from the audience. Ms. Brunson added that 105 contractors and inspectors attended and that while 28 were unable to attend, they will be attending a make-up meeting (date to be determined). Ms. Roberson added that unfortunately responsibilities in the office required her to remain in Columbia but that both Casey and Joseph attended and hosted the meeting.

Ms. Roberson stated she previously sent an e-mail to all committee members regarding the Plan of Operation. The amendments made to the Plan of Operation were sent before the Thanksgiving holidays. She added that several committee members had requested to postpone the discussion of the Plan of Operation and plan to discuss it at January's meeting. She expressed the importance of needing people to physically attend next month's meeting so that the committee could have a thorough discussion. Additionally, Ms. Roberson made the committee members aware that Mr. Simmons has submitted his recommendations and that they had been attached to the email that was sent to the committee. Along with that document, copies of bulletins, a draft amendment and scheduled meeting dates for next year were forwarded via attachment.

New Business:

There being no new business the meeting was adjourned and concluded at 2:20 p.m. Ms. Roberson announced that next month's meeting will be Wednesday, January 18, 2012 in Columbia.

Respectfully submitted,

Casey Brunson