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**Advisory Committee for the South Carolina Building Code Council, Loss Mitigation Grant Program and South Carolina Comprehensive Hurricane Damage Mitigation Grant Program**

**Location: Independent Insurance Agents and Brokers of SC, 800 Gracern Road, Columbia SC 29210**

**Meeting Minutes**

**January 19, 2011**

**Call to order:**

Ann Roberson called the meeting to order at 2:00 p.m. The following committee members were in attendance: Allison Dean Love, Bruce White, Carl Simmons, Emily Dziuban, Frank Hodge, Frank Sheppard, Gary Mason, Gary Wiggins, Dr. Scott D Schiff, Todd Hiott and William Starnes. Andy Brandenburg and Jon Boettcher assigned their proxies to Ann Roberson. William Starnes assigned his proxy to Gary Mason.

**Approval of December 15, 2010 Minutes:**

Allison Dean Love noticed a typo at the end of the minutes in reference to Carl Simmons name. The notation was made and the minutes were corrected. Ms. Roberson asked if there were any other questions or comments about the December Minutes. Emily Dziuban made a motion to approve the minutes with the amendment and Frank Sheppard seconded the motion. The motion carried and minutes were accepted.

**Review of Applications:**

Ms. Roberson stated the Subcommittee met the day before the Advisory Committee Meeting and there was one application that was pulled from the Application Synopsis. The subcommittee requested staff conduct an on-site inspection. It was noted that this is an older home with several additions made over time. The subcommittee expressed concerns over the roof line. Ms. Roberson also addressed the concerns stressed by the subcommittee regarding the assessed value of the property. She confirmed that the home value was very low but

explained that it is located in a fairly rural area where values tend to be lower. Following the discussion, Gary Mason made a motion to move forward by adopting the synopsis before them and Frank Sheppard seconded. The motion carried approving the synopsis as presented.

Ms. Roberson gave an update on the number of applications explaining that there are approximately 50 applications that the staff is currently reviewing and the program continues to receive new applications daily.

### **Old Business:**

Casey Brunson spoke about the “make-up” meeting for the contractors and inspectors and stated that letters were mailed on Friday, January 7<sup>th</sup> those who needed to attend. The “make-up” meeting will be held February 24<sup>th</sup> in the Capitol Center Building on the first floor from 12:30-3 p.m. Mike Rimoldi, from FLASH, will attend and present his information as well as the additional guidance that was provided at the Annual Meeting in October. The letter stated that contractors and inspectors needed to confirm their attendance Ms. Brunson stated that thus far she has received a positive response from the contractors and inspectors and is expecting about 25-30.

The staff is in the process of providing information for the Annual Coastal Report that is submitted to the Governor and members of the General Assembly. The SC Safe Home Annual Report will be distributed as soon as the Coastal Report is complete.

Ms. Roberson wanted to thank Carl Simmons and his staff for taking a look at a home in the Hollywood area. Ms. Roberson explained that this home was the subject of an application that staff had received and that the homeowner was requesting assistance with a roof retrofit. Ms. Roberson added that a number of contractors had been to the home to provide guidance and estimates as the roof appears to be in poor condition. The staff has worked tirelessly to assist this homeowner but unfortunately, SC Safe Home cannot address many of the issues associated with this structure. Mr. Simmons stated that the original building was a concrete block but that additions occurred without permits in place so there was no oversight from the local jurisdiction and that it appears to have a manufactured home at the center of the structure. With each addition a different roof pitches was constructed and while there is a significant issue with the lack of run-off and pooling, a great deal of rot and mold has developed both inside and out of the structure. Ms. Roberson stated that she didn't believe that \$5,000.00 was going to touch the work that needed to be done. Mr. Simmons stated that if the homeowner could find a contractor that would replace all of the rotten wood we could go possibly award the grant but he added that the homeowner may not be able to cover the additional costs associated with the repair. The most recent estimate that the homeowner received is for \$13,282.00. The Advisory Committee thanked Carl and his staff for their work and agreed that SC

Safe Home was not the right program to help this particular home. Ms. Roberson stated that she would draft a letter to send to the homeowner indicating that the program will not be able to assist.

**New Business:**

The staff is trying to work with Horry County and as mentioned in the last meeting, we are going to talk to Mr. Simmons about what we can do in Charleston County to promote the grant program and the importance of mitigation. Ms. Roberson mentioned that she would like to do something in Beaufort County and stated that we have been asked to come back and teach another real-estate course in the greater Myrtle Beach area.

Ms. Roberson asked the Advisory Committee to please provide any feedback, suggestions and comments regarding outreach activities the program can do. The website has been updated with new information for anyone that is interested.

The quarterly newsletter has been finished and will be printed and sent out soon. A survey will also be sent to the grant recipients to see what discounts they have received and energy savings. The last survey was completed a little over 12 months ago. This information will provide insight as to value of the program.

Ms. Roberson asked if there was anything further and Mrs. Love asked if we were involved in SC Emergency Management Association Conference on March 22<sup>nd</sup>. Ms. Roberson stated no but would love to talk more about Safe Home and that she would see what she could find out about the meeting.

A motion to adjourn was made by Frank Sheppard.

The meeting concluded at 2:23 p.m. Ms. Roberson announced the next meeting date would be February 16, 2011.

Respectfully submitted,

Casey Brunson